CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	City Council
FUND	11
PROGRAM	110

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$601	$300	$300	$300	0.0%
743	Postage	130	414	500	500	500	0.0%
745	Printing & Binding	373	741	2,500	2,500	2,500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	263	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	2,586	6,630	6,000	6,000	6,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	9,208	11,824	17,700	17,700	17,700	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	235	1,000	1,000	1,000	0.0%
853	Community Promotion	128,424	143,448	236,992	236,992	38,400	-83.8%
861	Contractual Services	92,343	37,768	123,956	123,956	61,956	-50.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$233,327	$201,661	$388,948	$388,948	$128,356	-67.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$233,327	$201,661	$388,948	$388,948	$128,356	-67.0%
	TOTAL PROGRAM COST	$233,327	$201,661	$388,948	$388,948	$128,356	-67.0%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

FINANCE & ADMINISTRATION

- Identify the City's priorities and develop a log term strategy to fund them.
- Investigate the efficacy of a business license tax.
- Develop a plan for the utilization of the old Lafayette Library. Perform analysis to determine costs v. benefits of moving city offices to old library.
- Provide funding for and begin implementation of the City's environmental strategy.

PARKS & RECREATION

- Complete Lafayette Parks Master Plan
- Evaluate Community Center mainenance issues and funding; consider sustainable development practices.

PLANNING & COMMUNITY DEVELOPMENT

- Pursue affordable housing programs. Work cooperatively with Eden Housing to develop affordable senior housing.
- Complete the approved 2008 Planning Department work plan.
- Complete the Downtown Strategy and develop an implementation plan for its findings, including acquisition of public parking
- Complete the construction of the Lafayette Library & Learning Center.
- Develop a green building program.

ENGINEERING

- Develop a plan to boost spending on 2008/09 road reconstruction programs.
- Develop options for increasing staff capacity to complete more road reconstruction projects.

ACCOUNT DESCRIPTIONS

745	Letterhead	$2,500
843	LOCC Annual Conference	$500
	Host Mayor's Conference	8,000
	Mayor's Conference Membership and Attendance	2,500
	Lamorinda Project Management Committee membership	5,000
	Miscellaneous Meetings	1,200
	Travel & Car Mileage Reimbursement	500
		$17,700
853	Ribbon cutting and other ceremonies	$1,000
	Support for:	
	Historical Society	100
	July 4th Celebration in Moraga	500
	Arts Programs	5,000
	City Flags	1,800
	Chamber of Commerce Support	30,000
		$38,400
861	Commissions Day	$3,500
	Council minutes	12,000
	Employee/Police Appreciation Event	1,000
	Security alarm for council meetings	456
	November General Election	25,000
	Annual Financial Audits	20,000
		$61,956

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$53,647	$57,928	$64,243	$64,243	$68,740	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	19	0	0	0	0.0%
711	Social Security	4,073	4,407	4,915	4,915	5,259	7.0%
714	Worker's Compensation	1,018	582	1,606	1,606	687	-57.2%
721	Fringe Benefits	13,488	15,045	16,703	16,703	17,872	7.0%
	Subtotal PERSONNEL	$72,226	$77,982	$87,467	$87,467	$92,558	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$348	$387	$966	$600	$782	-19.0%
743	Postage	212	153	349	349	395	13.2%
745	Printing & Binding	590	407	500	200	300	-40.0%
746	Books & Software	21	0	0	0	0	0.0%
748	Special Departmental Supplies	399	121	300	300	0	N/A
751	Maintenance of Vehicles	0	50	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	185	0	300	300	300	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,846	7,857	8,213	8,213	8,758	6.6%
843	Training	1,098	1,199	1,300	1,300	1,300	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	1,298	741	1,200	500	800	-33.3%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	15,210	7,219	7,800	7,800	10,000	28.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$27,207	$18,133	$20,927	$19,561	$22,635	8.2%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	300	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$300	$0	$0	$0	0.0%
	BASE PROGRAM COST	$99,433	$96,415	$108,394	$107,028	$115,194	6.3%
	TOTAL PROGRAM COST	$99,433	$96,415	$108,394	$107,028	$115,194	6.3%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Identify and suggest priorities for the City's long-range capital improvement program.
- Expedite the Commission's response to residents' concerns about circulation issues.
- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- Encourage coordination with the County, transportation authorities, school districts, and other agencies.
- Analyze land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Implement neighborhood traffic calming program.
- Work with BPAC on bicycle and pedestrian issues.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Planner	50%
702	Administrative Assistant - Engineering	10%
702	Engineering Services Manager	10%
	Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$6,988
	Pro-rata share of City computer expenses	1,770
		$8,758
861	Consultant Services for traffic counts & surveys	5,000
	Meeting Minutes	5,000
		$10,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	518	492	500	90	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	1,011	557	1,000	1,000	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	30	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	647	695	650	60	650	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$2,175	$1,775	$2,650	$1,650	$2,650	0.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$2,175	$1,775	$2,650	$1,650	$2,650	0.0%
	TOTAL PROGRAM COST	$2,175	$1,775	$2,650	$1,650	$2,650	0.0%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission studies and educates regarding safety issues in the City. It encourages neighborhood organization for crime prevention.

WORKPLAN

- Continue neighborhood watch meetings and neighborhood watch sign program.
- Continue the operation of the Video Lending Library.
- Pursue business alert program with Lafayette Chamber of Commerce.
- Provide crime prevention tips to the local newspapers.
- Continue to support and coordinate Child I.D. program in conjunction with the Chamber of Commerce.
- Coordinate a community safety day with Emergency Preparedness Commission.
- Increase public education through distribution of crime prevention materials and flyers.

ACCOUNT DESCRIPTIONS

745	Flyers, brochures and educational pamphlets	$500
748	Purchase of videos for lending library, plastic badges, magnets, promo items	$1,000
843	Neighborhood watch training	$500
853	Child I.D. program supplies	$650

NOTE: Added sinking fund for left over Measure P campaign funds

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$30,925	$32,831	$34,633	$34,633	$37,057	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,181	2,195	2,649	2,649	2,835	7.0%
714	Worker's Compensation	586	330	866	866	371	-57.2%
721	Fringe Benefits	8,187	9,096	9,005	9,005	9,635	7.0%
	Subtotal PERSONNEL	$41,879	$44,451	$47,153	$47,153	$49,898	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$721	$58	$800	$800	$800	0.0%
743	Postage	1,000	1,105	1,100	1,100	1,100	0.0%
745	Printing & Binding	1,188	443	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	731	3,006	3,000	3,000	3,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	350	500	500	500	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	550	37	550	550	550	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	300	450	450	450	0.0%
843	Training	172	500	500	1,000	1,000	100.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	214	515	500	500	500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	29,437	15,338	78,000	78,000	56,000	-28.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$34,362	$21,802	$86,400	$86,900	$64,900	-24.9%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$76,242	$66,253	$133,553	$134,053	$114,798	-14.0%
	TOTAL PROGRAM COST	$76,242	$66,253	$133,553	$134,053	$114,798	-14.0%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the development of city parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including:

- Staff time to impart general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas and attend PT&R Commission meeetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Continue to seek funding and develop the Community Park and other City parks.
- Participate in the development of City policies that affect parks and encourage public awareness and use of park facilities.

Trails

- Continue to pursue easements for trails as shown on the Trails Master Plan.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Secure progress reports regarding trail easement properties involving EBMUD, the EBRPD, and neighboring communities.
- Pursue outside sources of funding for trail projects.

Community Center

- Continue supporting the self-sufficiency of recreation programs.
- Continue maintaining and up-grading the Community Center facilities.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks and Recreation Director	25%
	Administrative Assistant - P&R - A	5%
	Administrative Assistant - P&R - B	5%
	Total Full Time Equivalent	0.35

ACCOUNT DESCRIPTIONS

745	Trails pamphlets and park design plans	$1,000
748	Community Service project supplies	$3,000
821	15% of basic phone and computer expenses	$550
841	Copier lease and postage meter	$450
861	Parks, Trails and Recreation Commission Minutes	$2,000
	Trail Survey	4,000
	Parks Master Plan Phase 3	50,000
		$56,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$5,303	$5,716	$5,994	$5,994	$42,301	605.8%
705	Temporary Personnel	32,351	0	34,038	34,038	0	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,012	2,744	2,845	2,845	3,236	13.7%
714	Worker's Compensation	750	367	150	150	423	182.3%
721	Fringe Benefits	1,494	1,448	1,558	1,558	10,998	605.8%
	Subtotal PERSONNEL	$42,910	$10,275	$44,585	$44,585	$56,958	27.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$652	$1,520	$1,700	$1,700	$1,700	0.0%
743	Postage	625	2,200	2,200	2,200	2,200	0.0%
745	Printing & Binding	2,600	2,515	3,950	3,950	3,950	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	934	1,854	1,000	700	700	-30.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	100	100	100	100	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,290	524	200	500	500	150.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	291	450	450	450	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	200	200	200	0.0%
861	Contractual Services	811	995	1,000	1,000	1,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$6,910	$9,999	$10,800	$10,800	$10,800	0.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	4,909	0	0	0	0	0.0%
907	Equipment	0	0	2,000	2,000	1,000	-50.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$4,909	$0	$2,000	$2,000	$1,000	-50.0%
	BASE PROGRAM COST	$54,730	$20,274	$57,385	$57,385	$68,758	19.8%
	TOTAL PROGRAM COST	$54,730	$20,274	$57,385	$57,385	$68,758	19.8%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Explore development of additional senior housing.
- Support the Senior Transportation Services project.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks and Recreation Director	5%
705	Senior Center Coordinator	75%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

743	Postage for PTR brochure	$2,200
745	Printing for "Lifestyles" & portion of PTR brochure	$3,950
821	Internet connection & phones	$500
841	Copier lease and postage meter	$450
861	Program Facilitation	$1,000
907	Senior Center furnishings	$1,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$5,321	$5,726	$5,700	$5,700	$8,146	42.9%
705	Temporary Personnel	6,250	13,898	15,000	15,000	17,500	16.7%
708	Overtime	592	0	0	0	0	0.0%
711	Social Security	953	1,526	1,584	1,584	1,962	23.9%
714	Worker's Compensation	232	197	143	143	256	80.0%
721	Fringe Benefits	1,390	1,463	1,482	1,482	2,118	42.9%
	Subtotal PERSONNEL	$14,738	$22,810	$23,908	$23,908	$29,982	25.4%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$175	$342	$275	$275	$275	0.0%
743	Postage	300	300	300	300	300	0.0%
745	Printing & Binding	500	0	500	500	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	100	600	600	200	-66.7%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	900	738	510	510	510	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	200	450	450	450	0.0%
843	Training	497	741	750	750	950	26.7%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	8,637	10,058	11,800	15,764	16,000	35.6%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$11,009	$12,480	$15,185	$19,149	$19,185	26.3%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	900	0	0	1,500	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$900	$0	$0	$1,500	N/A
	BASE PROGRAM COST	$25,747	$36,190	$39,093	$43,057	$50,667	29.6%
	TOTAL PROGRAM COST	$25,747	$36,190	$39,093	$43,057	$50,667	29.6%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City such as the child abuse prevention program.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Coordinator	15.0%
	Total Full Time Equivalent	0.150

ACCOUNT DESCRIPTIONS

705	Teen Program Intern & event staff	$17,500
841	Copier lease and postage meter	$450
843	Strategic planning & team building retreat, CPRS Conference	$950
907	LC Projector	$1,500

DESCRIPTION OF NET REVENUES	Estimated 2007/08	Projected 2008/09
866 Dances & Concerts Revenue	$9,849	$10,000
Halloween Event Revenue	4,787	5,000
	$14,636	$15,000
Event Expenses	$7,882	$8,000
Net Revenue	$6,754	$7,000
Sinking Fund Beginning Balance	6,478	$5,350
Add Net Revenue	6,754	7,000
Less Donations*	(7,882)	(8,000)
Sinking Fund Ending Balance	5,350	4,350

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

*2007-08 donations include the Community Center Foundation, Adopt-a-Family, and the Child Abuse Prevention Program.

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$162,813	$185,875	$194,144	$194,144	$208,612	7.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	1,833	2,287	5,000	2,000	5,000	0.0%
711	Social Security	12,713	14,183	15,235	15,235	16,341	7.3%
714	Worker's Compensation	3,105	1,889	4,854	4,854	2,086	-57.0%
721	Fringe Benefits	40,724	42,787	50,477	50,477	54,239	7.5%
	Subtotal PERSONNEL	$221,188	$247,022	$269,710	$266,710	$286,279	6.1%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$1,053	$1,012	$3,311	$3,311	$3,311	0.0%
743	Postage	1,212	1,054	4,184	4,184	4,184	0.0%
745	Printing & Binding	0	0	4,100	4,100	4,100	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	200	200	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	306	710	500	300	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	326	0	600	600	600	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	28,225	29,756	28,158	28,158	30,029	6.6%
843	Training	0	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	214	0	500	500	500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	7,635	9,445	35,000	10,000	35,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0		0.0%
	Subtotal OP'S AND MAINTENANCE	$38,971	$41,978	$77,553	$51,353	$79,424	2.4%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$260,159	$288,999	$347,263	$318,063	$365,703	5.3%
	TOTAL PROGRAM COST	$260,159	$288,999	$347,263	$318,063	$365,703	5.3%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Begin the process of updating the zoning ordinances and zoning map to ensure consistency with the General Plan
- Exercise the powers and duties prescribed by statute and ordinance and as assigned by the City Council.
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Advise the City Council on administration of the laws governing approval of rezonings, planned developments, and ordinance changes.
- Evaluate planning procedures to provide services in the most expeditious fashion without sacrificing quality of review.
- Evaluate the existing level of review for new development and where necessary to implement General Plan goals, recommend changes to the City Council.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Manager	30%
	Senior Planner - A	20%
	Senior Planner - B	55%
	Associate Planner	40%
	Assistant Planner - B	30%
	Assistant Planner - A	30%
	Administrative Assistant - Planning	35%
	Total Full Time Equivalent	2.40

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$23,959
	Pro-rata share of City computer expenses	6,070
		$30,029
843	Workshops, conferences, seminars and other training	$1,000
	(Center for Urban Planning, Cal APA, Planner Institute)	
861	Planning Commission Minutes	$10,000
	Consultant for E. Deerhill Road Study environmental review	25,000
		$35,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$160,049	$141,283	$151,506	$151,506	$163,282	7.8%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	3,670	3,050	5,000	2,000	5,000	0.0%
711	Social Security	12,767	11,187	11,973	11,973	12,874	7.5%
714	Worker's Compensation	3,070	1,449	3,788	3,788	1,633	-56.9%
721	Fringe Benefits	39,191	35,777	39,392	39,392	42,453	7.8%
	Subtotal PERSONNEL	$218,747	$192,745	$211,658	$208,658	$225,242	6.4%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$1,147	$865	$2,828	$2,828	$2,828	0.0%
743	Postage	1,319	1,065	3,574	3,574	3,574	0.0%
745	Printing & Binding	0	18	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	32	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	93	200	200	200	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	268	0	300	300	300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	30,151	25,363	25,277	25,277	25,650	1.5%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	8,420	11,532	13,600	13,600	13,600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$41,305	$38,968	$45,780	$45,780	$46,152	0.8%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$260,052	$231,713	$257,438	$254,438	$271,394	5.4%
	TOTAL PROGRAM COST	$260,052	$231,713	$257,438	$254,438	$271,394	5.4%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Evaluate the workload of Commission to determine whether it can be lightened.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Manager	15%
	Senior Planner - A	40%
	Senior Planner - B	10%
	Associate Planner	30%
	Assistant Planner - B	40%
	Assistant Planner - A	40%
	Administrative Assistant - Planning	30%
	Total Full Time Equivalent	2.05

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$20,465
	Pro-rata share of City computer expenses	5,185
		$25,650
861	Design Review Commission Minutes	$10,000
	Downtown Street Improvement Master Plan Support	3,600
		$13,600

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

19-May-08

		Actual 2005-2006 Expenditures	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
PERSONNEL SERVICES							
702	Regular Personnel	$26,483	$28,622	$77,043	$77,043	$82,436	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	1,198	1,501	1,000	1,000	1,000	0.0%
711	Social Security	2,128	2,309	5,970	5,970	6,383	6.9%
714	Worker's Compensation	525	302	1,926	1,926	824	-57.2%
721	Fringe Benefits	6,741	8,528	20,031	20,031	21,433	7.0%
	Subtotal PERSONNEL	$37,075	$41,263	$105,971	$105,971	$112,077	5.8%
OPERATIONS AND MAINTENANCE							
741	Office Supplies	$1,491	$1,567	$1,300	$1,820	$1,400	7.7%
743	Postage	224	238	500	210	500	0.0%
745	Printing & Binding	0	0		0	0	0.0%
746	Books & Software	56	0		0	0	0.0%
748	Special Departmental Supplies	16,293	15,033	14,500	23,800	14,500	0.0%
751	Maintenance of Vehicles	62,621	76,921	54,000	77,723	80,000	48.1%
761	Maintenance of Equipment	3,195	4,465	4,000	4,553	4,000	0.0%
771	Maintenance of Buildings	3,823	3,191	4,000	2,871	4,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	1,051	1,435	1,500	471	1,500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,807	6,651	5,400	5,877	5,800	7.4%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	41,032	41,548	41,223	39,702	111,077	169.5%
843	Training	2,968	21,744	2,900	0	3,000	3.4%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	409	0	0	0	0.0%
861	Contractual Services	145,891	264,276	226,902	179,715	298,416	31.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	2,511,512	2,554,748	2,849,631	2,813,608	3,179,968	11.6%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$2,794,964	$2,992,226	$3,205,856	$3,150,350	$3,704,161	15.5%
CAPITAL OUTLAY							
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	173,921	84,526	85,000	85,000	24,500	-71.2%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$173,921	$84,526	$85,000	$85,000	$24,500	-71.2%
	BASE PROGRAM COST	$3,005,959	$3,118,015	$3,396,827	$3,341,321	$3,840,738	13.1%
999	Prior Year Savings	$30,361	$24,204	$25,000	$0	$25,000	
	TOTAL PROGRAM COST	$3,036,320	$3,142,218	$3,421,827	$3,341,321	$3,865,738	13.0%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer Program.
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Services Officer	50%
	Police Services Officer	100%
	Total Full Time Equivalent	1.50

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards.	$7,000
	K9 maintenance (food, vet, training)	6,500
	Additional office supplies	1,000
		$14,500
751	Police vehicle repairs & gas	$80,000
761	Maintenance of portable radios and MDT's	$4,000
771	Janitorial Services	$4,000
841	Allocated cost of office space rental	$109,813
	Pro-rata share of City computer equipment	1,265
		$111,077

861	Animal Control Services	$114,016
	California ID Program	24,000
	Fingerprinting	35,000
	Booking fees	69,100
	A.C.C.Justice Info. Network cnxn	2,500
	Health Services Hazmat cleanup	1,000
	Crisis resolution	1,300
	Police Efficiency Study	50,000
	Service contract for office equip.	1,500
		$298,416
907	Fuel Share w/Fire Dept	$11,000
	Radar for all police cars	13,500
		$24,500

POLICE CONTRACT DETAIL		*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Percent Increase*
862.1	Officers	$2,071,589	$2,122,000	$2,482,156	$2,350,470	$2,734,206	10.2%
862.2	Overtime	150,613	230,000	150,000	227,669	200,000	33.3%
862.4	Investigation	30,478	3,000	5,000	1,190	5,000	0.0%
862.5	Vehicles	2,426	5,000	4,000	12,833	5,000	25.0%
862.6	Services/Supply	19,800	18,000	16,500	20,250	21,000	27.3%
862.7	Communications	113,772	113,772	116,595	113,464	122,805	5.3%
862.8	Liability Insurance	27,720	27,720	30,380	29,296	30,380	0.0%
862.9	Crime Laboratory / Property	57,379	100,000	45,000	58,436	61,577	36.8%
	Subtotal	$2,473,777	$2,619,492	$2,849,631	$2,813,608	$3,179,968	11.6%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	225	0	500	0	500	0.0%
751	Maintenance of Vehicles	2,997	0	4,000	0	4,000	0.0%
761	Maintenance of Equipment	369	0	500	0	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	179,064	193,340	198,909	198,909	207,262	4.2%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$182,655	$193,340	$203,909	$198,909	$212,262	4.1%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$182,655	$193,340	$203,909	$198,909	$212,262	4.1%
	TOTAL PROGRAM COST	$182,655	$193,340	$203,909	$198,909	$212,262	4.1%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for one officer whose primary responsibility is traffic

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards.	$500
751	Police vehicle repairs	$4,000
761	Maintenance of portable radios and MDT's	$500

POLICE CONTRACT DETAIL		*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Percent Increase*
862.1	Officers		$173,609	$179,178	$179,178	$187,007	4.4%
862.2	Overtime		8,000	8,000	8,000	8,000	0.0%
862.4	Investigation		0	0	0	0	0.0%
862.5	Vehicles		0	0	0	0	0.0%
862.6	Services/Supply		1,500	1,500	1,500	1,500	0.0%
862.7	Communications		8,061	8,061	8,061	8,585	6.5%
862.8	Liability Insurance		2,170	2,170	2,170	2,170	0.0%
862.9	Crime Laboratory		0	0	0	0	0.0%
	Subtotal	N/A	$193,340	$198,909	$198,909	$207,262	4.2%

REVENUES

	Vehicle Code Fines	$201,472	$135,538	$150,000	$94,041	$150,000
	SURPLUS/(DEFICIT)	N/A	N/A	($53,909)	($104,868)	($62,262)

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	785	354	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	1,019	643	1,000	1,000	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	581	236	1,000	1,000	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	24	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,254	2,293	3,500	3,500	3,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	1,250	1,250	1,250	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	667	505	500	500	500	0.0%
861	Contractual Services	103	20,675	45,600	45,600	54,600	19.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$5,409	$24,729	$53,850	$53,850	$62,850	16.7%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	2,281	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$2,281	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$7,690	$24,729	$53,850	$53,850	$62,850	16.7%
	TOTAL PROGRAM COST	$7,690	$24,729	$53,850	$53,850	$62,850	16.7%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Bring the EOC to a state of readiness by providing the necessary materials and resource guides for the assigned staff.
- Continue the Neighborhood Captains Program and provide training opportunities for Captains.
- Focus emergency preparation on apartments, seniors, businesses, and pre-schools.
- Assist with the annual disaster drill.
- Work with Crime Prevention Commission for a coordinated Safety Day.
- Increase public relations and awareness with news articles and web page information.
- Work toward more expertise in dealing with emergency flooding.

ACCOUNT DESCRIPTIONS

745	Flyers (earthquake safety, neighborhood watch, etc.)	$1,000
821	Cellular phone services (4 cellular phones)	$1,000
	Satellite Cell Service	2,500
		$3,500
843	Emergency Prep Training	$1,250
861	Radio technician services	$600
	211 Telephone Information Service	4,500
	EBRC Radios	4,500
	Lamorinda Emergency Prep Coordinator	45,000
		$54,600

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	3,382	1,727	5,500	5,500	5,500	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	259	132	421	421	421	0.0%
714	Worker's Compensation	62	17	0	0	55	N/A
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$3,703	$1,876	$5,921	$5,921	$5,976	0.9%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	54,371	61,695	66,612	62,946	68,943	3.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$54,371	$61,695	$66,612	$62,946	$68,943	3.5%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$58,074	$63,571	$72,533	$68,867	$74,919	3.3%
	TOTAL PROGRAM COST	$58,074	$63,571	$72,533	$68,867	$74,919	3.3%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$68,760	$74,406	$77,645	$77,645	$83,081	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,336	5,434	5,940	5,940	6,356	7.0%
714	Worker's Compensation	1,305	747	1,941	1,941	831	-57.2%
721	Fringe Benefits	18,341	20,184	20,188	20,188	21,601	7.0%
	Subtotal PERSONNEL	$93,742	$100,771	$105,714	$105,714	$111,868	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$291	$63	$69	$69	$78	13.4%
743	Postage	474	416	1,220	1,220	1,381	13.2%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	43,491	33,909	48,540	48,053	50,210	3.4%
751	Maintenance of Vehicles	22,808	28,930	23,923	23,923	25,000	4.5%
761	Maintenance of Equipment	1,195	3,822	3,731	3,731	3,900	4.5%
771	Maintenance of Buildings	3,574	4,206	3,610	5,217	5,450	51.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	25,360	32,623	31,179	31,144	35,805	14.8%
805	Utilities-Sewer	374	892	1,330	1,621	1,690	27.1%
811	Utilities-Gas & Electric	886	922	922	922	960	4.1%
821	Utilities-Telephones	4,978	7,324	6,209	6,209	6,490	4.5%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	23,057	12,736	9,594	10,120	8,670	-9.6%
843	Training	100	0	692	692	720	4.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	562	562	590	5.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	517,753	529,987	581,398	554,284	612,628	5.4%
861.5	Reimbursable Emergency Response	11,420	0	16,733	13,425	14,030	-16.2%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$655,760	$655,830	$729,713	$701,192	$767,602	5.2%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	21,577	4,400	0	0	0	0.0%
907	Equipment	27,111	32,923	5,000	7,399	0	N/A
908	Depreciation-Capital Equipment	0	0	4,624	4,626	4,830	4.5%
	Subtotal CAPITAL OUTLAY	$48,689	$37,323	$9,624	$12,025	$4,830	-49.8%
	BASE PROGRAM COST	$798,190	$793,923	$845,051	$818,932	$884,300	4.6%
999	Prior Year Savings	$0	$0	$25,000	$0	$25,000	
	TOTAL PROGRAM COST	$798,190	$793,923	$870,051	$818,932	$909,300	4.5%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Development Director	5%
	Public Works Services Manager	45%
	Administrative Analyst	20%
	Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

748	Equipment and materials for inventory, fue	$50,210
841	GPS	$2,600
	Allocated cost of office space rental	499
	Pro-rata share of computer equipment	$1,770
	Other equipment	3,800
		$8,670

DESCRIPTION OF CAPITAL OUTLAY

908	Depreciation office equipment	$4,830

	PUBLIC WORKS CONTRACT DETAIL	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
861.01	MCE Hourly	$64,392	$77,225	$75,736	$78,988	$82,540	9.0%
861.02	Building Maintenance	3,760	11,778	6,650	8,301	8,675	30.5%
861.05	Catch Basin Repairs	0	7,142	6,238	6,238	6,520	4.5%
861.06	Community Events	6,288	12,775	11,230	11,230	11,733	4.5%
861.08	Curb and Gutter Repairs	0	0	5,597	5,500	5,750	2.7%
861.15	Fencing	10,563	6,942	4,547	4,514	4,720	3.8%
861.17	Hyrdo Culverts	3,211	0	11,280	0	5,000	-55.7%
861.18	Irrigation Repairs/Maintenance	39,901	37,047	39,174	32,519	33,980	-13.3%
861.19	Landscape Maintenance	103,928	100,677	116,121	106,682	111,480	-4.0%
861.20	Machine Discing	650	0	1,374	1,374	1,440	4.8%
861.25	Road Repairs	110,727	104,296	107,556	107,556	112,400	4.5%
861.26	Retaining Walls	11,616	2,809	4,188	4,200	4,390	4.8%
861.27	Slope Repair/Stabilization	2,768	4,642	4,702	4,800	5,020	6.8%
861.28	Sidwalk Repairs	450	5,943	12,008	12,022	12,560	4.6%
861.61	Safety Compliance	0	0	0	0	3,400	N/A
861.34	Storm Drain Repairs	20,420	25,176	31,548	31,511	57,930	83.6%
861.36	Storm Drain Cleaning (hydro)	8,580	0	9,270	9,000	9,400	1.4%
861.42	Tree/Brush Maintenance	80,048	70,837	65,245	65,245	68,180	4.5%
861.43	Weed Control (manual)	5,950	10,591	22,501	22,778	23,800	5.8%
861.44	Weed Control (spraying)	15,771	16,924	21,087	16,486	17,230	-18.3%
861.45	Unanticipated Repairs/Maintenance	22,707	14,228	19,608	19,602	20,480	4.4%
861.46	Professional Services	6,023	3,849	5,738	5,738	6,000	4.6%
	Subtotal	$517,753	$512,881	$581,398	$554,284	$612,628	5.4%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

19-May-08

		Actual 2005-2006 Expenditures	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
PERSONNEL SERVICES							
702	Regular Personnel	$34,032	$37,922	$39,296	$39,296	$42,047	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,584	2,725	3,006	3,006	3,217	7.0%
714	Worker's Compensation	646	381	982	982	420	-57.2%
721	Fringe Benefits	9,372	10,281	10,217	10,217	10,932	7.0%
	Subtotal PERSONNEL	$46,634	$51,309	$53,502	$53,502	$56,616	5.8%
OPERATIONS AND MAINTENANCE							
741	Office Supplies	$46	$42	$69	$69	$78	13.4%
743	Postage	215	208	610	610	690	13.2%
745	Printing & Binding	0	0	541	541	570	5.4%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	34,245	18,652	34,643	32,404	33,860	-2.3%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	24,891	25,268	30,151	27,363	28,590	-5.2%
841	Rental Expense	2,373	2,219	1,825	1,825	1,384	-24.2%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	125,638	153,954	176,597	174,609	182,460	3.3%
861.5	Reimbursable Emergency Response	18,742	19,582	14,924	14,924	15,600	4.5%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$206,150	$219,925	$259,360	$252,345	$263,233	1.5%
CAPITAL OUTLAY							
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	39,471	0	0	0	0	0.0%
907	Equipment	32,762	8,043	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$72,233	$8,043	$0	$0	$0	0.0%
	BASE PROGRAM COST	$325,017	$279,277	$312,863	$305,848	$319,850	2.2%
999	Prior Year Savings	$0	$0	$25,000	$0	$25,000	
	TOTAL PROGRAM COST	$325,017	$279,277	$337,863	$305,848	$344,850	2.1%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances and the administration of appropriate trim notices.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Development Director	5%
	Administrative Analyst	10%
	Public Works Services Manager	20%
	Engineering Technician	0%
	Total Full Time Equivalent	0.35

ACCOUNT DESCRIPTIONS

748	Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	$33,860
841	Allocated cost of office space rental	$499
	Pro-rata share of City computer equipment	$885
		$1,384

PUBLIC WORKS CONTRACT DETAIL		*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
861.01	MCE Hourly	$4,825	$12,243	$9,294	$9,294	$9,710	4.5%
861.09	Curb Painting	3,820	4,502	3,484	3,400	3,550	1.9%
861.15	Fencing & Guardrails	2,324	5,000	6,336	6,000	6,270	-1.0%
861.29	Sign Installation, Repairs, Repl.	19,277	26,432	23,404	23,599	24,660	5.4%
861.39	Striping & Stenciling	18,499	18,800	34,620	34,116	35,650	3.0%
861.40	Signal Maintenance (Cal Trans - 4 sig)	15,587	14,642	15,419	14,198	14,840	-3.8%
861.41	Signal Maintenance (City - 19 + 2 ped)	45,364	65,465	73,000	72,939	76,220	4.4%
861.45	Unanticipated Repairs	11,250	5,788	4,224	4,163	4,350	3.0%
861.47	Street Light / Parking Light Maintenance	4,207	1,081	6,816	6,900	7,210	5.8%
	Subtotal	$125,153	$153,954	$176,597	$174,609	$182,460	3.3%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$60,215	$62,773	$73,846	$73,846	$79,015	7.0%
705	Temporary Personnel	5,339	3,145	421	421	500	18.8%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,432	5,130	5,681	5,681	6,083	7.1%
714	Worker's Compensation	1,242	661	1,846	1,846	795	-56.9%
721	Fringe Benefits	15,595	16,590	19,200	19,200	20,544	7.0%
	Subtotal PERSONNEL	$87,822	$88,299	$100,995	$100,995	$106,938	5.9%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$124	$1,110	$400	$400	$400	0.0%
743	Postage	0	135	135	135	135	0.0%
745	Printing & Binding	5	8	50	50	50	0.0%
746	Books & Software	0	0	200	200	200	0.0%
748	Special Departmental Supplies	5,074	2,569	6,500	3,000	3,000	-53.8%
751	Maintenance of Vehicles	1,736	3,031	2,700	3,000	3,100	14.8%
761	Maintenance of Equipment	0	800	1,000	1,000	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	20,785	23,993	35,000	35,000	38,500	10.0%
805	Utilities-Sewer	21,300	20,603	18,880	20,000	22,500	19.2%
811	Utilities-Gas & Electric	891	4,969	2,000	2,000	2,000	0.0%
821	Utilities-Telephones	1,308	888	1,000	1,000	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	241	418	1,750	1,750	1,750	0.0%
843	Training	0	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	136	0	570	570	570	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	151,366	117,159	126,630	123,630	121,070	-4.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$202,968	$175,683	$197,815	$192,735	$196,275	-0.8%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	73,997	92,090	49,000	49,000	0	N/A
907	Equipment	31,679	3,749	0	15,000	10,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$105,676	$95,839	$49,000	$64,000	$10,000	-79.6%
	BASE PROGRAM COST	$396,467	$359,821	$347,810	$357,730	$313,213	-9.9%
999	Prior Year Savings	$0	$7,455	$25,000	$0	$15,080	
	TOTAL PROGRAM COST	$396,467	$367,275	$372,810	$357,730	$328,293	-11.9%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Monitor and maintain city trails.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks and Recreation Director	10%
	Park Maintenance Specialist	100%
	Total Full Time Equivalent	1.10

907 Top Spreader $ 10,000

PUBLIC WORKS CONTRACT DETAIL		*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
861.01	MCE Hourly	$1	$762	$1,600	$1,600	$1,600	0.0%
861.02	Building Maintenance	0	1,644	3,000	3,000	3,000	0.0%
861.03	Ballfield Maintenance	53,916	45,766	45,000	45,000	45,000	0.0%
861.06	Community Events	0	0	0	0	0	0.0%
861.15	Fencing	14,227	598	10,000	2,000	2,000	-80.0%
861.16	Firebreak Maintenance	6,874	4,824	8,500	8,500	6,000	-29.4%
861.18	Irrigation Repairs	18,310	8,233	10,000	10,000	10,000	0.0%
861.19	Landscape Maintenance	19,162	12,473	10,920	10,920	10,920	0.0%
861.21	Park & Play Equipment & Furnishings	307	1,077	1,025	1,025	1,025	0.0%
861.22	Parking Lot Maintenance	30	300	300	300	300	0.0%
861.24	Restroom Maintenance	1,528	3,644	2,150	2,150	2,150	0.0%
861.25	Road Repairs	4,996	3,950	3,950	3,950	3,950	0.0%
861.27	Slope Repairs/Stabilization	0	2,125	2,125	2,125	2,125	0.0%
861.28	Sidewalk Repairs/Path & Trail Maint.	9,520	5,460	5,460	5,460	5,400	-1.1%
861.42	Tree Maintenance	5,666	6,175	6,175	6,175	6,175	0.0%
861.43	Weed Control (manual)	981	1,200	1,200	1,200	1,200	0.0%
861.44	Weed Control (spraying)	4,547	4,450	4,450	4,450	4,450	0.0%
861.45	Unanticipated Repairs	9,472	10,275	10,275	10,275	10,275	0.0%
861.47	Streetlight / Parking Light Maint.	1,830	500	500	500	500	0.0%
861.48	Retention Pond Maintenance	0	0	0	5,000	5,000	N/A
	Subtotal	$151,366	$113,456	$126,630	$123,630	$121,070	-4.4%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

19-May-08

		Actual 2005-2006 Expenditures	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
PERSONNEL SERVICES							
702	Regular Personnel	$44,322	$46,540	$53,541	$53,541	$57,289	7.0%
705	Temporary Personnel	0	879	879	879	1,000	13.8%
708	Overtime	10	0	0	0	0	0.0%
711	Social Security	3,337	3,476	4,163	4,163	4,459	7.1%
714	Worker's Compensation	840	476	1,339	1,339	583	-56.5%
721	Fringe Benefits	12,491	13,327	13,921	13,921	14,895	7.0%
	Subtotal PERSONNEL	$61,001	$64,698	$73,842	$73,842	$78,226	5.9%
OPERATIONS AND MAINTENANCE							
741	Office Supplies	$0	$0	$0	$0	$100	N/A
743	Postage	0	0	0	0	100	N/A
745	Printing & Binding	0	0	0	0	100	N/A
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	5,866	5,299	5,300	4,800	4,800	-9.4%
751	Maintenance of Vehicles	5	0	500	200	500	0.0%
761	Maintenance of Equipment	1,945	435	2,700	2,700	2,700	0.0%
771	Maintenance of Buildings	2,698	6,299	7,000	7,500	7,500	7.1%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	3,176	3,900	3,600	3,600	3,960	10.0%
805	Utilities-Sewer	2,451	1,667	2,300	2,300	2,300	0.0%
811	Utilities-Gas & Electric	35,779	30,447	35,000	30,000	30,000	-14.3%
821	Utilities-Telephones	537	1,166	600	600	850	41.7%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	100	N/A
843	Training	0	0	0	890	1,200	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	25,849	32,922	41,000	41,000	41,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$78,307	$82,136	$98,000	$93,590	$95,210	-2.8%
CAPITAL OUTLAY							
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	12,445	63,250	26,600	26,600	165,000	520.3%
907	Equipment	1,295	6,340	8,000	8,000	9,000	12.5%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$13,740	$69,590	$34,600	$34,600	$174,000	402.9%
	BASE PROGRAM COST	$153,047	$216,423	$206,442	$202,032	$347,436	68.3%
999	Prior Year Savings	$0	$0	$8,682	$0	$13,092	
	TOTAL PROGRAM COST	$153,047	$216,423	$215,124	$202,032	$360,528	67.6%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks and Recreation Director	20%
	Recreation Supervisor	5%
	Administrative Assistant - P&R - A	5%
	Administrative Assistant - P&R - B	5%
	Community Center Caretaker	50%
	Total Full Time Equivalent	0.85

ACCOUNT DESCRIPTIONS

761	Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	$2,700	
771	Window washing, locks/keys, signs	$7,500	
821	Pay phones (1)	$850	
861	Landscape maintenance	$9,000	
	Contract custodial	12,000	
	Boiler	5,000	
	Parking lot striping	2,500	
	Roof and gutter repairs	8,000	
	Painting	2,000	
	Graffiti and vandalism repairs	2,500	
		$41,000	
906	Roof Restoration	$115,000	(from sinking fund)
	Boiler Upgrade for energy efficiency	25,000	
	Community Events Sign	25,000	
		$165,000	
907	Tables & Chairs	$2,000	
	Parking lot surveillance equipment	3,000	
	ADA compliant counter in office	4,000	
		$9,000	

TRANSFERS:

Transfer to Community Center Sinking Maint. Fund	($10,000)
Transfer from Recreation Programs Fund 31	$20,000
Release from Sinking Fund	$115,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	16,184	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,499	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	160,263	44,630	365,000	65,000	307,000	-15.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$177,946	$44,630	$365,000	$65,000	$307,000	-15.9%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$177,946	$44,630	$365,000	$65,000	$307,000	-15.9%
	TOTAL PROGRAM COST	$177,946	$44,630	$365,000	$65,000	$307,000	-15.9%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.
FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861	Contingency for local emergencies		$50,000	
	St. Mary's Road near Wallabi Court	Design Complete	247,000	*
	Pleasant Hill Road / Rancho View Dr.	Design Complete	10,000	*
			$307,000	

* Reimbursement of up to 88% for the remaining projects contigent on federal funding from FHWA. The City must front the costs in order to proceed with construction.

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

19-May-08

		Actual 2005-2006 Expenditures	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
PERSONNEL SERVICES							
702	Regular Personnel	$178,371	$195,803	$202,338	$202,338	$217,380	7.4%
705	Temporary Personnel	17,271	24,538	50,000	50,000	23,400	-53.2%
708	Overtime	2,046	2,287	5,000	5,000	5,000	0.0%
711	Social Security	14,829	16,446	19,686	19,686	18,802	-4.5%
714	Worker's Compensation	3,738	2,234	5,058	5,058	2,408	-52.4%
721	Fringe Benefits	44,216	57,990	52,608	52,608	56,519	7.4%
	Subtotal PERSONNEL	$260,471	$299,299	$334,691	$334,691	$323,509	-3.3%
OPERATIONS AND MAINTENANCE							
741	Office Supplies	$4,353	$3,810	$3,242	$3,242	$3,242	0.0%
743	Postage	1,396	1,270	4,097	4,097	4,097	0.0%
745	Printing & Binding	2,652	2,511	4,000	1,000	4,000	0.0%
746	Books & Software	276	751	1,000	500	1,000	0.0%
748	Special Departmental Supplies	1,528	0	0	0	0	0.0%
751	Maintenance of Vehicles	947	1,092	1,500	1,500	1,500	0.0%
761	Maintenance of Equipment	0	0	200	200	200	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	313	804	600	500	500	-16.7%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,732	738	2,000	2,000	2,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	28,959	29,750	27,571	27,571	29,403	6.6%
843	Training	9,696	1,362	6,000	6,000	6,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	1,705	1,613	2,500	2,500	2,500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	103,724	102,540	103,000	103,000	150,500	46.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$157,281	$146,242	$155,710	$152,110	$204,943	31.6%
CAPITAL OUTLAY							
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$417,752	$445,540	$490,401	$486,801	$528,451	7.8%
999	Prior Year Savings	$544	$99	$20,250	$0	$23,850	
	TOTAL PROGRAM COST	$418,295	$445,639	$510,651	$486,801	$552,301	8.2%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the Planning Commission, Design Review Commission, DSIMPIC, and other groups.
- Provide assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete the tasks in the approved work plan.
- Implement the goals of the revised General Plan.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Development Director	20%
	Planning & Building Manager	30%
	Senior Planner - A	40%
	Senior Planner - B	30%
	Associate Planner	30%
	Assistant Planner - B	30%
	Assistant Planner - A	25%
	Administrative Assistant - Planning	30%
	Total Full-Time Equivalent:	2.35

ACCOUNT DESCRIPTIONS

705	Planning Intern	$23,400
745	Printing long-range studies (per workplan)	$4,000
841	Allocated cost of office space rental	$23,460
	Pro-rata share of City computer equipment	5,943
		$29,403
843	Staff Training	$6,000
861	American Planning Association Dues	$2,000
	Landscape Architect Review Services	2,500
	Housing Element Update	50,000
	Impact Fee Study Phase 2	50,000
	Traffic Consultation Services	1,000
		$105,500
861.1	Contract Planners	$30,000
861.2	Environmental strategy task force (computer, consultant, promotional materials)	$15,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$84,762	$92,728	$72,954	$72,954	$78,061	7.0%
705	Temporary Personnel	0	0	0	0	7,560	N/A
708	Overtime	0	87	0	0	0	0.0%
711	Social Security	5,715	6,311	5,581	5,581	6,550	17.4%
714	Worker's Compensation	1,609	932	1,824	1,824	856	-53.1%
721	Fringe Benefits	43,967	42,341	18,968	18,968	20,296	7.0%
	Subtotal PERSONNEL	$136,052	$142,399	$99,327	$99,327	$113,323	14.1%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$547	$604	$1,173	$1,173	$1,330	13.4%
743	Postage	767	646	1,482	1,482	1,677	13.2%
745	Printing & Binding	1,047	776	500	500	500	0.0%
746	Books & Software	0	1,000	1,000	500	500	-50.0%
748	Special Departmental Supplies	2,884	1,526	1,300	1,300	1,300	0.0%
751	Maintenance of Vehicles	6,319	3,193	6,000	6,000	6,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	151	250	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,678	3,282	4,500	4,500	4,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	14,764	14,870	13,166	13,166	10,635	-19.2%
843	Training	2,881	2,413	1,500	1,500	1,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	650	50	1,000	1,000	1,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	27,859	14,547	40,000	40,000	40,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$62,546	$43,156	$71,621	$71,121	$68,942	-3.7%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$198,598	$185,556	$170,947	$170,447	$182,265	6.6%
999	Prior Year Savings	$0	$0	$14,419	$0	$14,919	
	TOTAL PROGRAM COST	$198,598	$185,556	$185,366	$170,447	$197,183	6.4%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Update 5-year CIP to address local road repair backlong
- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the areas of capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Development Director	10%
	Engineering Services Manager	20%
	Senior Engineer	10%
	Administrative Assistant - Engineering	45%
	Total Full Time Equivalent	0.85
705	Engineering Intern (3 months)	$7,560

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$8,486
	Pro-rata share of City computer equipment	2,150
		$10,635
861	Misc. consultant services (survey/traffic/geotech/landscape)	$5,000
	Pre-engineering studies for construction year 2009 capital projects	35,000
		$40,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$197,489	$214,551	$214,299	$214,299	$239,665	11.8%
705	Temporary Personnel	0	0	10,000	10,000	10,000	0%
708	Overtime	0	265	0	0	0	0.0%
711	Social Security	11,265	12,725	10,200	10,200	19,099	87.2%
714	Worker's Compensation	3,783	2,225	5,357	5,357	2,497	-53.4%
721	Fringe Benefits	59,890	73,148	55,718	55,718	62,313	11.8%
	Subtotal PERSONNEL	$272,428	$302,914	$295,575	$295,575	$333,574	12.9%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$1,355	$2,188	$3,201	$3,201	$3,630	13.4%
743	Postage	1,192	1,300	4,045	4,045	4,577	13.2%
745	Printing & Binding	37	0	200	200	200	0.0%
746	Books & Software	49	0	200	200	200	0.0%
748	Special Departmental Supplies	0	0	500	500	500	0.0%
751	Maintenance of Vehicles	6,354	6,196	9,000	8,000	9,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	8,117	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	1,049	786	1,000	900	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	974	529	1,000	900	900	-10.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	32,978	32,836	25,759	25,759	31,254	21.3%
843	Training	3,070	2,940	5,000	5,000	5,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	4,131	4,508	4,000	4,000	4,000	0.0%
861	Contractual Services	5,350	3,181	0	3,367	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$64,656	$54,465	$53,904	$56,071	$60,260	11.8%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	1,883	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$1,883	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$338,967	$357,379	$349,479	$351,646	$393,835	12.7%
999	Prior Year Savings	$429	$2,708	$13,055	$0	$10,888	
	TOTAL PROGRAM COST	$339,396	$360,086	$362,533	$351,646	$404,722	11.6%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Manager	75%
	Administrative Assistant - Admin	45%
	Administrative Assistant - Admin A	56%
	Administrative Assistant - Admin B	56%
	Total Full Time Equivalent	2.32

ACCOUNT DESCRIPTIONS

705	Summer/Fall Intern	$10,000
751	Vehicle lease	$9,000
841	Allocated cost of office space rental	$23,160
	Pro-rata share of City computer equipment	8,093
		$31,254
843	LOCC Annual Conference	$1,000
	Contract Cities Association Conference	1,000
	LOCC Workshops	1,000
	ICMA Annual Meeting	2,000
		$5,000
853	Membership in ICMA, and Service Clubs	$4,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	287,188	561,937	320,000	297,000	317,000	-0.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$287,188	$561,937	$320,000	$297,000	$317,000	-0.9%
	CAPITAL OUTLAY						
902	Land	$0	$0		$0		0.0%
906	Improvements	0	0		0		0.0%
907	Equipment	0	0		0		0.0%
908	Depreciation-Capital Equipment	0	0		0		0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$287,188	$561,937	$320,000	$297,000	$317,000	-0.9%
	TOTAL PROGRAM COST	$287,188	$561,937	$320,000	$297,000	$317,000	-0.9%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

863.1 The City pays a retainer of $16,000 per month for general legal services. Special litigation by the City Attorney is billed at $225/hour, senior associates $195/hour, junior associates $175/hour, and paralegal/clerks $125/hour.

	LEGAL SERVICES DETAIL	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
863.1	Legal Services	$186,321	$263,650	$220,000	$247,000	$192,000	-12.7%
863.2	Litigation	100,867	298,287	100,000	50,000	100,000	0.0%
863.3	Outside Counsel	0	0	0	0	25,000	N/A
	Subtotal	$287,188	$561,937	$320,000	$297,000	$317,000	-0.9%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$56,127	$60,659	$63,976	$63,976	$68,454	7.0%
705	Temporary Personnel	2,775	0	3,000	3,000	3,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,584	4,685	5,124	5,124	5,466	6.7%
714	Worker's Compensation	1,108	609	1,599	1,599	715	-55.3%
721	Fringe Benefits	14,761	15,366	16,634	16,634	17,798	7.0%
	Subtotal PERSONNEL	$79,355	$81,319	$90,332	$90,332	$95,433	5.6%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$450	$444	$1,035	$1,035	$1,035	0.0%
743	Postage	404	411	1,308	1,308	1,308	0.0%
745	Printing & Binding	71	29	200	200	200	0.0%
746	Books & Software	0	0	200	200	200	0.0%
748	Special Departmental Supplies	0	0	200	200	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	2,854	3,097	4,000	4,000	4,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	19	100	100	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	680	590	300	300	300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,334	9,292	8,799	8,799	9,384	6.6%
843	Training	2,936	6,091	5,000	5,000	5,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	1,611	4,179	3,000	3,000	3,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,677	27,181	9,650	9,650	10,070	4.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$20,017	$51,333	$33,792	$33,792	$34,796	3.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	1,000	1,000	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$1,000	$1,000	$0	N/A
	BASE PROGRAM COST	$99,372	$132,652	$125,124	$125,124	$130,229	4.1%
999	Prior Year Savings	$0	$50	$9,349	$0	$9,349	
	TOTAL PROGRAM COST	$99,372	$132,701	$134,473	$125,124	$139,578	3.8%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions, i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Clerk & Municipal Information Officer	75%
	Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

761	Questys annual maintenance	$2,200
	Disk X-tender software license & maintenance	1,800
		$4,000
791	Notary Errors and Omissions insurance	$100
841	Allocated cost of office space rental	$7,487
	Pro-rata share of City computer equipment	1,897
		$9,384
843	Bimonthly No. Cal. City Clerks Association Meetings	$200
	CMC Training - New Laws & Elections	3,500
	Annual CCAC Conference	700
	Mileage Reimbursement	600
		$5,000
851	Publication of legal notices (public hearings / ordinances)	$3,000
861	CCAC dues	$100
	IIMC dues	250
	National Notary Assn. dues	100
	Updates to municipal code	4,000
	Muni codes on-line	1,000
	Meeting room set up	4,620
		$10,070

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$271,699	$312,372	$339,515	$339,515	$363,281	7.0%
705	Temporary Personnel	1,155	3,525	2,000	2,000	2,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	19,717	22,085	26,126	26,126	27,944	7.0%
714	Worker's Compensation	5,177	3,171	8,488	8,488	3,653	-57.0%
721	Fringe Benefits	72,083	80,000	88,274	88,274	94,453	7.0%
	Subtotal PERSONNEL	$369,830	$421,153	$464,402	$464,402	$491,331	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$3,796	$3,447	$4,553	$4,500	$5,163	13.4%
743	Postage	1,803	1,803	5,754	2,500	6,510	13.2%
745	Printing & Binding	1,368	2,111	1,500	2,000	1,500	0.0%
746	Books & Software	4,324	5,036	6,000	5,000	6,000	0.0%
748	Special Departmental Supplies	130	182	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	1,422	1,057	1,000	1,000	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,219	1,183	3,000	2,000	2,000	-33.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	39,819	43,988	38,717	38,717	41,290	6.6%
843	Training	5,716	4,814	9,600	4,000	9,600	0.0%
850	Contingency	0	0		0	0	0.0%
851	Advertising/Legal Notices	7,434	2,824	6,000	3,000	6,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	5,268	10,619	8,000	8,000	5,000	-37.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$73,297	$77,063	$84,623	$71,217	$84,563	-0.1%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	5,145	553	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$5,145	$553	$0	$0	$0	0.0%
	BASE PROGRAM COST	$448,272	$498,768	$549,025	$535,619	$575,894	4.9%
999	Prior Year Savings	$0	$5,375	$25,000	$0	$25,000	
	TOTAL PROGRAM COST	$448,272	$504,143	$574,025	$535,619	$600,894	4.7%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies; telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Services Director	85%
	Financial Services Manager	95%
	Accounting Assistant - P&R	50%
	Accounting Assistant	75%
	Accountant	75%
	Total Full Time Equivalent	3.80

ACCOUNT DESCRIPTIONS

745	Recruiting brochures	1,000
	Checks, forms, employment applications	500
		$1,500
746	Accounting software upgrades	$6,000
841	Allocated cost of office space rental	$32,944
	Pro-rata share of City computer equipment	8,346
		$41,290
843	Misc Seminars	$1,000
	Leadership Training	6,000
	LOCC Financial Management Seminar	1,600
	LOCC Annual Conference (ASD/FSM)	1,000
		$9,600
851	Recruiting costs - ads	$6,000
861	MIP Software Support	$5,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$57,750	$89,160	$51,950	$51,950	$0	N/A
705	Temporary Personnel	0	8,790	3,000	3,000	3,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,682	4,163	4,877	4,877	230	-95.3%
714	Worker's Compensation	0	983	0	825	30	N/A
721	Fringe Benefits	0	48	0	481	0	0.0%
	Subtotal PERSONNEL	$60,432	$103,144	$59,827	$61,133	$3,260	-94.6%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	1,625	2,132	2,500	2,500	1,500	-40.0%
746	Books & Software	0	0	500	500	500	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	2,970	956	3,000	1,000	3,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	2,907	3,403	2,800	7,000	5,680	102.9%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	8,250	10,849	8,500	8,500	8,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	186	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	733	0	0	0	0.0%
843	Training	683	2,420	3,500	3,000	3,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	2,299	3,060	7,200	7,200	7,200	0.0%
861	Contractual Services	87,957	94,158	94,708	90,000	119,074	25.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$106,877	$117,712	$122,708	$119,700	$148,954	21.4%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	4,683	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$4,683	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$171,992	$220,856	$182,535	$180,833	$152,214	-16.6%
	TOTAL PROGRAM COST	$171,992	$220,856	$182,535	$180,833	$152,214	-16.6%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

745	Letterhead	$1,500	
761	Maintenance for office machines	$3,000	
791	Employee Recognition	$3,000	
	Water Service	$1,380	
	Misc office expenses	1,300	
		$5,680	
841	Rent of City Offices at Desco Plaza	$318,992	
	Coffee machine and supplies	2,500	
	Phone System Support	3,000	
	Lease of postage machine	3,120	
	Lease of Copy Machines (2)	16,800	
		$344,412	allocated back to departments
843	City-wide Employee Training Program	$2,000	
	Quarterly Staff Training Lunch Meetings (3)	1,500	
		$3,500	
853	City of Lafayette Commute Alternative Program	$7,200	
861	Public Financial Management (Investment Management Servic	16,800	
	Bank reconciliations	12,000	
	Sales Tax Audits	3,500	
	LAFCO Membership	3,200	
	LOCC Grass Roots Network	2,750	
	Contract Cities Association Membership	1,820	
	Contra Costa County Mayor's Conference Membership	1,880	
	ABAG Membership	4,434	
	League of California Cities Membership	7,940	
	Chamber of Commerce Membership	550	
	Security alarms	1,000	
	Trust Administrators (Benefits Administration)	1,200	
	PMA Legislative Activities	5,000	
	Pre-Election Information Efforts	25,000	
	Lafayette Vistas Newsletter	32,000	
		$119,074	

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$24,938	$26,861	$28,294	$28,294	$30,275	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,846	1,954	2,165	2,165	2,316	7.0%
714	Worker's Compensation	473	270	707	707	303	-57.2%
721	Fringe Benefits	6,414	6,849	7,357	7,357	7,871	7.0%
	Subtotal PERSONNEL	$33,671	$35,933	$38,523	$38,523	$40,765	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$137	$127	$414	$600	$969	134.2%
743	Postage	162	186	523	500	592	13.2%
745	Printing & Binding	0	0	100	100	100	0.0%
746	Books & Software	7,828	1,774	10,000	16,000	15,650	56.5%
748	Special Departmental Supplies	3,986	1,898	3,000	2,000	3,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	75	613	2,000	1,000	1,000	-50.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,095	2,476	3,600	3,600	4,140	15.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,734	3,717	3,699	3,699	3,754	1.5%
843	Training	0	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	23,644	9,550	6,400	6,400	6,625	3.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$40,660	$20,341	$30,736	$34,899	$36,830	19.8%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	17,401	58,279	60,000	65,000	20,000	-66.7%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$17,401	$58,279	$60,000	$65,000	$20,000	-66.7%
	BASE PROGRAM COST	$91,732	$114,554	$129,259	$138,422	$97,595	-24.5%
999	Prior Year Savings	$0	$0	$25,000	$0	$15,837	
	TOTAL PROGRAM COST	$91,732	$114,554	$154,259	$138,422	$113,432	-26.5%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The Technology Services program is newly established for FY 2000-2001. It will employ a Technology Services Manager who will be responsible for managing the delivery of technology services to residents and staff.

WORKPLAN

- Maintain and operate a local area network at the City offices.
- Establish a high-speed intenet connection and connect all employees to the internet; assign e-mail addresses to all employees and Councilmembers
- Maintain and improve the City's web page

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Clerk & Municipal Information Officer	25%
	Administrative Services Director	5%
		0.30

ACCOUNT DESCRIPTIONS

746	City GIS	$12,000	
	Bentley Microstation	650	
	Misc Software	3,000	
		$15,650	
821	T1 Lines for Parks & Rec and Public Works	$4,140	
841	Allocated cost of office space rental	$2,995	
	Pro-rata share of City computer equipment	759	
		$3,754	
861	Computer Support	$83,460	allocated back to departments
861	Web hosting	1,425	
	DocuShare	4,200	
	Scan maps / parcels	1,000	
		$6,625	

DESCRIPTION OF CAPITAL OUTLAY

907	Misc Upgrades	20,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$21,213	$24,613	$23,974	$23,974	$25,652	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,480	1,784	1,834	1,834	1,962	7.0%
714	Worker's Compensation	402	247	599	599	257	-57.2%
721	Fringe Benefits	5,335	5,918	6,233	6,233	6,670	7.0%
	Subtotal PERSONNEL	$28,430	$32,562	$32,641	$32,641	$34,541	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$261	$28	$200	$200	$200	0.0%
743	Postage	112	300	300	300	300	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	100	100	100	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	450	450	450	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	432	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$805	$328	$1,550	$1,550	$1,550	0.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	1,327	526,888	613,026	613,026	710,475	15.9%
907	Equipment	57,920	0	175,000	0	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$59,247	$526,888	$788,026	$613,026	$710,475	-9.8%
	BASE PROGRAM COST	$88,482	$559,778	$822,217	$647,217	$746,566	-9.2%
	TOTAL PROGRAM COST	$88,482	$559,778	$822,217	$647,217	$746,566	-9.2%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks and recreation capital projects. The Parks, Trails and Recreation Commission submits a 5-year CIP that reflects fund activity by fiscal year.

WORKPLAN

- Continue design plans and construction documents for Children's Play area of the Community Park.
- Murray Lane
- North End Trail Weatherization
- Community Park naturalization and trail improvement

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks and Recreation Director	20%
	Total Full Time Equivalent	0.20

ACCOUNT DESCRIPTIONS

841	Share of office equipment leases	$450
906	Community Park Playground Equipment	248,475
	Weatherize N. End Trail	200,000
	Murray Lane Trail	230,000
	Community Park Naturalization & Trail Improvement	20,000
	Community Center Tot Play Area	12,000
	TOTAL	710,475

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$223,323	$241,621	$246,669	$246,669	$263,936	7.0%
705	Temporary Personnel	7,800	0	0	0	0	0.0%
708	Overtime	0	78	0	0	0	0.0%
711	Social Security	17,180	17,645	18,870	18,870	20,191	7.0%
714	Worker's Compensation	4,381	2,426	6,167	6,167	2,639	-57.2%
721	Fringe Benefits	49,143	53,328	64,134	64,134	68,623	7.0%
	Subtotal PERSONNEL	$301,826	$315,097	$335,840	$335,840	$355,390	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$1,232	$1,139	$3,725	$3,725	$4,224	13.4%
743	Postage	1,454	1,403	4,707	4,707	5,327	13.2%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	500	500	0	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	33,713	33,455	31,677	31,677	33,783	6.6%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	56,648	53,539	80,000	80,000	80,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$93,046	$89,537	$120,610	$120,610	$123,334	2.3%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	6,319,862	3,842,293	5,172,039	5,172,039	4,002,000	-22.6%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$6,319,862	$3,842,293	$5,172,039	$5,172,039	$4,002,000	-22.6%
	BASE PROGRAM COST	$6,714,734	$4,246,926	$5,628,489	$5,628,489	$4,480,724	-20.4%
	TOTAL PROGRAM COST	$6,714,734	$4,246,926	$5,628,489	$5,628,489	$4,480,724	-20.4%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Engineering Services Manager	30%
	Associate Engineer - A	100%
	Associate Engineer - B	100%
	Administrative Assistant - Engineering	40%
	Total Full Time Equivalent	2.70

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$26,954
	Pro-rata share of City computer equipment	6,829
		$33,783
861	Contractual design and construction inspection services	$80,000

DESCRIPTION OF CAPITAL OUTLAY

906	Local Road Repair	$1,833,000
	Drainage & Other Improvements	$1,024,000
	PMP Maintenance	$1,145,000
	TOTAL	$4,002,000

NOTES

Fiscal Year 2007-2008 funding sources include:

Federal & State Funds	$750,000
Measure C (1/2 cent sales tax)	275,000
Gas Tax	647,000
General Fund	1,008,724
Fund Balances	1,762,000
TOTAL	$4,442,724

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$0	$0	$0	$0	$0	0.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	1,170	209	129,000	0	140,000	8.5%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$1,170	$209	$129,000	$0	$140,000	8.5%
	BASE PROGRAM COST	$1,170	$209	$129,000	$0	$140,000	8.5%
	TOTAL PROGRAM COST	$1,170	$209	$129,000	$0	$140,000	8.5%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.

DESCRIPTION OF CAPITAL OUTLAY

906 Improvements to PW Yard $140,000 * Includes $35K from sinking fund

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$167,382	$177,692	$184,833	$184,833	197,771	7.0%
705	Temporary Personnel	223,108	199,423	200,000	200,000	200,000	0.0%
708	Overtime	1,372	1,162	2,000	2,000	2,000	0.0%
711	Social Security	29,790	28,611	29,593	29,593	30,583	3.3%
714	Worker's Compensation	7,580	3,793	4,621	4,621	3,978	-13.9%
721	Fringe Benefits	46,974	48,949	48,057	48,057	51,421	7.0%
	Subtotal PERSONNEL	$476,206	$459,631	$469,103	$469,103	$485,752	3.5%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$5,649	$3,630	$4,000	$3,000	$4,000	0.0%
743	Postage	13,803	13,952	14,500	14,500	15,000	3.4%
745	Printing & Binding	23,025	33,997	35,500	30,000	30,000	-15.5%
746	Books & Software	1,302	112	1,000	200	0	N/A
748	Special Departmental Supplies	63,055	35,407	40,000	32,500	34,000	-15.0%
751	Maintenance of Vehicles	0	0	138	0	0	N/A
761	Maintenance of Equipment	14,329	14,418	14,500	10,000	10,000	-31.0%
771	Maintenance of Buildings	1,224	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	166	50	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	3,171	4,053	4,800	4,800	4,800	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	25,908	18,994	19,000	21,500	21,500	13.2%
843	Training	436	1,495	1,500	1,500	1,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	517	237	500	0	0	N/A
853	Community Promotion	157	0	0	0	0	0.0%
861	Contractual Services	53,922	51,139	68,600	43,721	37,800	-44.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	368,162	384,933	368,000	372,200	375,000	1.9%
881	Premium Payment-Liability	0	345	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$574,828	$562,760	$572,038	$533,921	$533,600	-6.7%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	221	2,500	2,500	2,500	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$221	$2,500	$2,500	$2,500	0.0%
	BASE PROGRAM COST	$1,051,034	$1,022,611	$1,043,641	$1,005,524	$1,021,852	-2.1%
	TOTAL PROGRAM COST	$1,051,034	$1,022,611	$1,043,641	$1,005,524	$1,021,852	-2.1%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks and Recreation Director	20%
	Recreation Supervisor	95%
	Recreation Coordinator	85%
	Administrative Assistant - P&R - A	40%
	Administrative Assistant - P&R - A	40%
	Community Center Caretaker	50%
	Total Full Time Equivalent	3.30

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures	$15,000	
745	Printing P&R brochures	$30,000	
748	Class materials for Tiny Tots, Kindergym, Rollerhockey, Summer Fun, etc.	$34,000	(reimbursed via class fees)
761	Equipment maintenance (Paypal, Active)	$10,000	
841	Rental of school district facilities, copier lease, postage meter lease	$21,500	
861	Summer Rec	$1,500	
	Credit Card Fees	22,300	
	Office Temps / Performers	12,000	
	Tiny Tots Enrichment	2,000	
		$37,800	
866	Payments to recreation teachers and specialized program related personnel	$375,000	
907	Computer equipment and software for registration program	$2,500	

DESCRIPTION OF REVENUES		Budget 08/09	Estimated 07/08
490	Investment Earnings & Building Rental	$63,000	$63,000
	Donations, Gifts, Grants & Moraga Contribution	1,000	1,500
	Summer Fun Program Fees	-	82,919
	Fall Program Fees	174,467	161,817
	Winter Program Fees	149,000	149,110
	Spring Program Fees	149,000	150,000
	Summer Program Fees	385,000	316,584
	Tiny Tots	120,000	120,000
	Other	1,500	1,500
		$1,042,967	$1,046,430

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	$21,115
Transfer to Community Center Sinking Fund	($5,000)
Transfer from General Fund for Friends of Lafayette Library	$5,000
Transfer to Com. Ctr. Main. Fund for Utilities	($20,000)
Contribution from Prior Year's Recreation Fund Balance	$96,544
Projected Ending Fund Balance 6/30/09	$97,659

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parking & Code Enforcement
FUND	32
PROGRAM	710

19-May-08

		Actual 2005-2006 Expenditures	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
PERSONNEL SERVICES							
702	Regular Personnel	$76,438	$166,597	$197,890	$197,890	$211,742	7.0%
705	Temporary Personnel	31,488	9,415	20,032	20,032	20,000	-0.2%
708	Overtime	4,724	8,323	1,000	25,000	1,500	50.0%
711	Social Security	8,649	14,222	16,748	18,584	17,843	6.5%
714	Worker's Compensation	2,102	1,850	4,947	6,926	2,317	-53.2%
721	Fringe Benefits	19,855	51,282	51,451	51,451	55,053	7.0%
	Subtotal PERSONNEL	$143,256	$251,689	$292,068	$319,883	$308,456	5.6%
OPERATIONS AND MAINTENANCE							
741	Office Supplies	$2,113	$3,638	$4,691	$4,300	$2,190	-53.3%
743	Postage	700	1,827	5,928	2,000	2,762	-53.4%
745	Printing & Binding	2,100	0	1,000	3,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	1,986	2,709	1,700	1,450	1,700	0.0%
751	Maintenance of Vehicles	11,747	15,571	10,000	9,550	10,000	0.0%
761	Maintenance of Equipment	2,133	3,725	5,000	3,300	5,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	348	420	950	500	19.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	40,728	64,002	62,785	62,785	28,145	-55.2%
843	Training	1,522	381	1,000	150	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	64	0	200	0	200	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	913	3,930	5,000	250	5,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$64,005	$96,131	$97,724	$87,735	$57,497	-41.2%
CAPITAL OUTLAY							
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	767	24,642	117,595	117,595	6,500	-94.5%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$767	$24,642	$117,595	$117,595	$6,500	-94.5%
	BASE PROGRAM COST	$208,029	$372,462	$507,387	$525,213	$372,453	-26.6%
	TOTAL PROGRAM COST	$208,029	$372,462	$507,387	$525,213	$372,453	-26.6%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parking & Code Enforcement
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Services Director	5%
	Administrative Assistant - Planning	5%
	Senior Planner - B	5%
	Code Enforcement Officer	100%
	Accountant	25%
	Parking Enforcement Officer - A	100%
	Parking Enforcement Officer - B	100%
	Community Services Officer	25%
	Total Full Time Equivalent	3.65

ACCOUNT DESCRIPTIONS

705	Meter collector / Parking Enforcement Officers	$20,000
745	Printing of parking citations	$1,000
748	Badges, uniforms, other special supplies	$1,700
751	Maintenance of two parking and one code enforcement vehicles	$10,000
761	Meter vandalism and maintenance	$5,000
841	Rental of Pacific Bell parking lot	$7,500
	Pro-rata share of City computer equipment	4,173
	Allocated cost of office space rental	16,472
		$28,145

DESCRIPTION OF CAPITAL OUTLAY

907	15 replacement meters as needed	4,500
	Replacement of lockboxes	2,000
		$6,500

ESTIMATED REVENUES

Parking Citations	$200,000
Parking Lockboxes	60,000
Parking Meters ($1/hour)	120,000
Rental Income from lots	36,000
Investment Earnings	55,000
	$471,000

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	$98,547
Contribution from Prior Year's Fund Balance	2,607,852
Sinking Fund Reserves	(326,785)
Projected Ending Fund Balance 6/30/08	$2,379,613

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$13,241	$14,311	$15,059	$15,059	$16,113	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	599	751	0	0	0	0.0%
711	Social Security	1,064	1,154	1,152	1,152	1,233	7.0%
714	Worker's Compensation	262	151	376	376	161	-57.2%
721	Fringe Benefits	3,767	4,264	3,915	3,915	4,189	7.0%
	Subtotal PERSONNEL	$18,933	$20,631	$20,503	$20,503	$21,697	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$195	$91	$300	$145	$300	0.0%
743	Postage	112	91	300	100	300	0.0%
745	Printing & Binding	0	0	200	0	200	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	250	0	250	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	206	0	300	0	300	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	20,514	20,773	20,611	20,611	3,128	-84.8%
843	Training	845	895	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	2,000	0	2,000	0	2,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$23,872	$21,851	$24,961	$20,856	$7,478	-70.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$42,805	$42,482	$45,464	$41,359	$29,175	-35.8%
	TOTAL PROGRAM COST	$42,805	$42,482	$45,464	$41,359	$29,175	-35.8%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Services Officer	25%
	Total Full Time Equivalent	0.25

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$2,496
	Pro-rata share of City computer equipment	632
		$3,128
861	Vehicle Towing Charges	$2,000

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees	$11,000
Investment Earnings	300
	$11,300

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	($17,875)
Transfer from General Fund	16,175
Contribution from Prior Year's Fund Balance	9,382
Projected Ending Fund Balance 6/30/09	$7,682

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

ONE VAN OPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

19-May-08

		Actual 2005-2006 Expenditures	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
PERSONNEL SERVICES							
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	3,578	36,487	51,168	51,168	60,840	18.9%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	106	2,791	3,914	3,914	4,654	18.9%
714	Worker's Compensation	25	366	1,279	1,279	608	-52.4%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$3,710	$39,644	$56,362	$56,362	$66,103	17.3%
OPERATIONS AND MAINTENANCE							
741	Office Supplies	$202	$720	$1,200	$500	$1,200	0.0%
743	Postage	0	361	420	600	800	90.5%
745	Printing & Binding	0	0	200	200	200	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	197	583	1,000	500	1,000	0.0%
751	Maintenance of Vehicles	266	11,722	17,500	11,000	17,500	0.0%
761	Maintenance of Equipment	0	0	500	200	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	1,095	800	800	800	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	55	500	500	700	40.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	823	2,373	3,500	2,500	2,500	-28.6%
861	Contractual Services	1,700	448	600	600	600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$3,188	$17,359	$26,220	$17,400	$25,800	-1.6%
CAPITAL OUTLAY							
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	600	600	600	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$600	$600	$600	0.0%
	BASE PROGRAM COST	$6,897	$57,003	$83,182	$74,362	$92,503	11.2%
	TOTAL PROGRAM COST	$6,897	$57,003	$83,182	$74,362	$92,503	11.2%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

ONE VAN OPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

ACCOUNT DESCRIPTIONS

705	Clerk/Dispatcher (8 hrs/wk, $15/hr)	$6,240
	Van Driver (20 hrs/wk, $15/hr)	15,600
	Transportation Coordinator (30 hrs/wk, $25/hr)	39,000
		$60,840
861	Contract Drivers	$600

ESTIMATED REVENUES

Fares @ $3 per ride	2,640
Fundraisers	3,600
Sponsor	5,700
Grants (TBA)	25,000
Moraga (requested $25K)	25,000
Orinda (requested $14.5K)	-
East Bay Community Foundation	5,000
	66,940

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	($25,563)
Contribution from Prior Year's Fund Balance	23,316
Transfer from General Fund	25,000
Projected Ending Fund Balance	$22,754

	FY 06-07	FY 07-08	FY 08-09
Passengers	158	172	300
Total Rides	2,104	2,244	2,760
Total Miles	11,579	10,701	13,200
Total Cost per Passenger	$360.78	$433.34	$308.34
Total Cost per Ride	$27.09	$33.14	$33.52
Total Cost per Mile	$4.92	$6.95	$7.01
General Fund Cost per Passenger	$158.23	$145.69	$83.33
General Fund Cost per Ride	$11.88	$11.14	$9.06
General Fund Cost per Mile	$2.16	$2.34	$1.89

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Library Operations
FUND	36
PROGRAM	760

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	114,900	N/A
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$0	$0	$0	$0	$114,900	N/A
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$0	$0	$0	$0	$114,900	N/A
	TOTAL PROGRAM COST	$0	$0	$0	$0	$114,900	N/A

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Library Operations
FUND	36
PROGRAM	760

PROGRAM

Operate the new Lafayette Library & Learning Center.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Building Maintenance Supervisor	0%
	Total Full Time Equivalent	-

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$35	$0	$0	$0	$0	0.0%
743	Postage	45	60	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	11,933	12,069	14,150	12,100	12,500	-11.7%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	30	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	4,276	1,087	10,000	2,100	2,200	-78.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$16,319	$13,216	$24,150	$14,200	$14,700	-39.1%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$16,319	$13,216	$24,150	$14,200	$14,700	-39.1%
	TOTAL PROGRAM COST	$16,319	$13,216	$24,150	$14,200	$14,700	-39.1%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of $10.00
- Zone 4 has four lights at $10.00 per month
- Zone 7 has one light at $10.00 per month
- Zone 9 has twenty lights at $10.00 per month
- Zone 11 has eleven lights at $10.00 per month
- Zone 12 has one light at $10.00 per month

ACCOUNT DESCRIPTIONS

861	Professional Services for annual assessment district	$2,200

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	$109,146
Revenues and Interest Earnings	$19,500
Expenditures	(14,700)
ESTIMATED YEAR END BALANCE	$113,946

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$23,347	$26,492	$29,696	$29,696	$31,775	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,900	2,036	2,272	2,272	2,431	7.0%
714	Worker's Compensation	444	266	742	742	318	-57.2%
721	Fringe Benefits	6,313	6,931	7,721	7,721	8,261	7.0%
	Subtotal PERSONNEL	$32,003	$35,725	$40,431	$40,431	$42,785	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$211	$63	$217	$217	$230	6.0%
743	Postage	342	227	523	523	550	5.2%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	25,508	22,708	28,766	20,701	21,640	-24.8%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	4,094	5,432	4,292	4,292	4,490	4.6%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	18,017	23,150	25,843	29,843	28,809	11.5%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	517	542	579	585	620	7.1%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	34,231	39,034	38,690	35,873	37,490	-3.1%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,033	980	782	869	759	-3.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	97	0	227	227	240	5.7%
853	Community Promotion	0	15,304	26,400	26,400	27,500	4.2%
861	Contractual Services	250,677	323,806	342,905	310,427	290,710	-15.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$334,727	$431,246	$469,224	$429,957	$413,038	-12.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$366,731	$466,971	$509,656	$470,388	$455,823	-10.6%
	TOTAL PROGRAM COST	$366,731	$466,971	$509,656	$470,388	$455,823	-10.6%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.
- Implement final phases of Master Landscaping Plan as developed.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Services Manager	15%
	Administrative Analyst	15%
	Total Full Time Equivalent	0.30

ACCOUNT DESCRIPTIONS

841	Pro-rata share of City computer equipment	$759
853	Seasonal Pole Banners	$27,500

PUBLIC WORKS CONTRACT DETAIL		*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
861.01	MCE Hourly	$38,696	$48,341	$48,072	$52,846	$48,000	24.2%
861.06	Community Events	13,993	18,031	15,665	15,665	16,370	11.9%
861.08	Curb & Gutter Repairs	0	4,550	5,885	0	-	N/A
861.12	Holiday Twinkle Lights	8,844	8,817	21,644	26,016	9,190	144.7%
861.18	Irrigation Repairs	26,452	41,001	31,308	27,024	28,240	18.4%
861.19	Landscape Maintenance	102,497	107,642	118,655	106,009	100,780	15.8%
861.28	Sidewalk Repairs	13,837	701	20,147	20,000	20,900	45.6%
861.31	Safety Requirements/Compliance	0	0	0	0	1,500	0.0%
861.42	Tree Maintenance	17,898	17,258	14,982	14,888	15,560	-16.3%
861.43	Weed Control (manual)	0	4,273	2,596	2,596	2,720	N/A
861.44	Weed Control (spraying)	0	900	578	578	610	N/A
861.45	Unanticipated Repairs	5,599	8,275	7,583	7,583	7,930	35.4%
861.46	Professional Services	16,029	23,645	23,934	15,000	15,680	49.3%
861.47	Street Light / Parking Light Repair	6,832	40,373	31,856	22,222	23,230	366.3%
	Subtotal	$250,677	$323,806	$342,905	$310,427	$290,710	36.8%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	$354,072
Revenue from Assessments and Interest Earnings	228,500
Expenditures	(455,823)
Sinking/Reserve for street light replacement	(300,000)
Transfer from General Fund	225,000
ESTIMATED YEAR END BALANCE	$51,749

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$98,232	$109,202	$88,376	$88,376	$94,562	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	10	0	0	0	0.0%
711	Social Security	7,480	8,195	6,761	6,761	7,234	7.0%
714	Worker's Compensation	1,866	1,096	2,209	2,209	946	-57.2%
721	Fringe Benefits	28,485	31,656	22,978	22,978	24,586	7.0%
	Subtotal PERSONNEL	$136,063	$150,159	$120,324	$120,324	$127,328	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$134	$295	$276	$276	$313	13.4%
743	Postage	603	836	1,656	1,656	1,874	13.2%
745	Printing & Binding	173	655	1,080	1,080	1,130	4.6%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	3,295	2,864	2,956	2,956	3,090	4.5%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	11,260	11,125	8,865	8,865	4,399	-50.4%
843	Training	303	956	1,200	1,200	1,950	62.5%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	608	1,495	9,171	9,171	9,580	4.5%
861	Contractual Services	211,457	226,140	250,386	251,467	251,240	0.3%
861.5	Reimbursable Emergency Response	0	0	15,840	15,840	16,550	4.5%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$227,833	$244,366	$291,430	$292,511	$290,126	-0.4%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	28,044	35,000	0	35,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$28,044	$35,000	$0	$35,000	0.0%
	BASE PROGRAM COST	$363,896	$422,568	$446,754	$412,835	$452,455	1.3%
	TOTAL PROGRAM COST	$363,896	$422,568	$446,754	$412,835	$452,455	1.3%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Provide public education program including the funding of one issue of Vistas.
- Comply with Grizzly Creek restoration project Federal maintenance requirements.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Engineering Services Manager	10%
	Community Development Director	5%
	Public Works Services Manager	20%
	Administrative Analyst	55%
	Administrative Assistant - Engineering	5%
	Total Full Time Equivalent	0.95

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$1,997	907	Street Sweeper	$35,000
	Pro-rata share of City computer equipment	$2,403			
		$4,399			
853	Creeks Committee operations	$2,500			
	Public education/information (sponsor partial issue of Lafayette Vistas)	7,080			
		$9,580			

PUBLIC WORKS CONTRACT DETAIL		*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
861.01	MCE Hourly	$24,702	$28,317	$27,135	$28,175	$29,440	9.8%
861.04	Catch Basin Cleaning & Inspection	4,352	6,561	8,200	8,216	9,010	88.4%
861.10	Litter Removal	11,772	-	16,922	16,943	17,710	43.7%
861.11	Detention Pond Cleaning	5,866	4,927	7,005	6,941	7,250	19.4%
861.30	Storm Patrol & Cleanup	46,269	44,283	51,395	51,395	53,710	11.1%
861.31	Safety Requirements / Compliance	-	-	-	1,500	1,500	0.0%
861.32	Storm Drain Inspection (visual)	36	2,706	1,154	1,152	1,200	3105.6%
861.33	Storm Drain Inspection (video)	370	1,482	3,025	2,000	2,090	717.6%
861.37	Storm Drain Cleaning (mechanical)	40,193	35,901	34,547	43,804	35,770	-14.0%
861.38	Street Sweeping	64,495	68,027	69,520	65,469	68,420	7.8%
861.45	Unanticipated Repairs & Maintenance	1,357	12,906	6,105	7,876	6,340	349.9%
861.46	Professional Services	12,045	4,444	25,378	17,996	18,800	110.7%
	Subtotal	$211,457	$209,554	$250,386	$251,467	$251,240	18.4%

**Includes consultant for NPDES*

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	$379,842
Revenue from Assessments and Interest Earnings	418,000
Expenditures	(452,455)
ESTIMATED YEAR END BALANCE	$345,387

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Meas. C Return-to-Source
FUND	72
PROGRAM	910

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$49,511	$53,111	$53,111	$53,111	$64,264	21.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,757	4,030	4,063	4,063	4,916	21.0%
714	Worker's Compensation	940	533	1,328	1,328	643	-51.6%
721	Fringe Benefits	12,379	13,539	13,809	13,809	16,709	21.0%
	Subtotal PERSONNEL	$66,586	$71,213	$72,310	$72,310	$86,532	19.7%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$274	$253	$828	$828	$939	13.4%
743	Postage	54	65	174	174	197	13.2%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,601	6,617	7,039	7,039	7,507	6.6%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	15,653	6,064	15,000	15,000	18,000	20.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$22,582	$13,000	$23,042	$23,042	$26,643	15.6%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$89,168	$84,212	$95,352	$95,352	$113,175	18.7%
	TOTAL PROGRAM COST	$89,168	$84,212	$95,352	$95,352	$113,175	18.7%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Meas. C Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure C transportation issues and report to Council.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Engineering Services Manager	5%
	Community Development Director	5%
	Transportation Planner	50%
	Total Full Time Equivalent	0.60

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$5,990
	Pro-rata share of City computer equipment	1,517
		$7,507
861	Consulting services for Measure C checklist monitoring	$5,000
	Administrative & staffing consultant for SWAT (City share)	13,000
		$18,000

REVENUE

Measure C Return-to-Source	$368,634

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	365,518	396,113	381,818	381,818	393,071	2.9%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$365,518	$396,113	$381,818	$381,818	$393,071	2.9%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$365,518	$396,113	$381,818	$381,818	$393,071	2.9%
	TOTAL PROGRAM COST	$365,518	$396,113	$381,818	$381,818	$393,071	2.9%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates $100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds the City's bicycle /traffic enforcement officer and an additional police officer. Approximately 30% of the funding is provided by the

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Percent Increase*
862.1	Officers	$342,196	$372,649	$358,356	$358,356	$374,015	4.4%
862.6	Services/Supply	3,000	3,000	3,000	$3,000	3,000	0.0%
862.7	Communications	16,122	16,122	16,122	$16,122	11,716	-27.3%
862.8	Liability Insurance	4,200	4,340	4,340	$4,340	4,340	0.0%
	Subtotal	$365,518	$396,111	$381,818	$381,818	$393,071	2.9%

REVENUE

COPS AB3229	$0
Transfer from General Fund	393,071
TOTAL	$393,071

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$80,184	$86,424	$86,424	$86,424	$92,474	7.0%
705	Temporary Personnel	7,591	7,744	8,669	8,131	8,669	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,562	7,051	7,275	7,275	7,737	6.4%
714	Worker's Compensation	1,667	940	2,161	2,161	1,011	-53.2%
721	Fringe Benefits	20,183	23,139	22,470	22,470	24,043	7.0%
	Subtotal PERSONNEL	$116,186	$125,298	$126,998	$126,460	$133,935	5.5%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$848	$111	$899	$900	$927	3.1%
743	Postage	1,903	958	2,019	2,000	2,060	2.0%
745	Printing & Binding	2,323	1,952	2,464	2,011	2,071	-15.9%
746	Books & Software	80	0	0	0	0	0.0%
748	Special Departmental Supplies	911	1,438	967	1,500	1,545	59.8%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	325	528	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,157	1,409	973	1,000	1,030	5.9%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	18,684	15,997	13,916	13,758	14,019	0.7%
843	Training	1,413	133	1,499	2,000	1,500	0.1%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	1,500	N/A
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,534,698	1,489,123	1,556,799	1,562,456	1,623,250	4.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0		0.0%
	Subtotal OP'S AND MAINTENANCE	$1,562,340	$1,511,649	$1,580,036	$1,586,125	$1,648,402	4.3%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	12	412	300	300	-27.2%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$12	$412	$300	$300	-27.2%
	BASE PROGRAM COST	$1,678,527	$1,636,958	$1,707,447	$1,712,885	$1,782,637	4.4%
	TOTAL PROGRAM COST	$1,678,527	$1,636,958	$1,707,447	$1,712,885	$1,782,637	4.4%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Program Manager - Bus	100%
	Total Full Time Equivalent	1.00

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	$8,669
841	Rental of Office Space	$8,961
	Pro-rata share of computer lease	5,058
		$14,019

		Est. 2007-08	Prop. 2008-09
861	Durham School Services	$1,514,000	$1,580,616
	Audit	2,900	2,987
	Insurance	21,000	14,000
	Transfer Charges to City	5,330	5,799
	VISA	10,726	11,048
	Website	500	800
	Consulting fees	3,000	5,000
	Legal Fees	5,000	3,000
		$1,562,456	$1,623,250

DESCRIPTION OF REVENUES	Est. 2007-08	Prop. 2008-09
Parent Contributions	$560,000	$579,850
Measure J (SWAT)	65,000	65,000
State DOE	48,000	48,000
One Trip Passes	13,000	13,000
Interest Earnings	8,175	8,473
Measure C	1,003,681	1,033,976
Total:	$1,697,856	$1,748,299

NOTES

This budget was reveiwed and approved by the Lamorinda School Bus Transportation Agency Board on 4/14/08.

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	City Office Development
FUND	75
PROGRAM	940

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	25,000	0	25,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$0	$0	$25,000	$0	$25,000	0.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$0	$0	$25,000	$0	$25,000	0.0%
	TOTAL PROGRAM COST	$0	$0	$25,000	$0	$25,000	0.0%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Office Development
FUND	75
PROGRAM	940

PROGRAM
This program is used to track costs associated with the development of a City Office building.

DESCRIPTION OF ACCOUNTS

861	Studies and appraisals of old library site	$25,000

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	$0	$0	$0	$0	$0	0.0%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$0	$0	$0	$0	$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	151,205	98,754	92,000	92,000	160,267	74.2%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	32,490	4,738	30,000	20,000	30,000	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$183,694	$103,492	$122,000	$112,000	$190,267	56.0%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$0	$0	$0	0.0%
	BASE PROGRAM COST	$183,694	$103,492	$122,000	$112,000	$190,267	56.0%
	TOTAL PROGRAM COST	$183,694	$103,492	$122,000	$112,000	$190,267	56.0%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

Property	3,500
Work Alternative Program	2,100
Vehicle	3,000
Liability + ERMA	148,000
Wellness Program	1,500
EAP	2,167
	$160,267

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Redevelopment Programs
FUND	91
PROGRAM	960

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$77,932	$79,027	$101,716	$101,716	$112,291	10.4%
705	Temporary Personnel	19,200	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,024	4,124	7,781	7,781	8,590	10.4%
714	Worker's Compensation	1,925	738	2,543	2,543	1,123	-55.8%
721	Fringe Benefits	21,194	20,440	26,446	26,446	29,196	10.4%
	Subtotal PERSONNEL	$126,276	$104,329	$138,487	$138,487	$151,200	9.2%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$432	$425	$966	$966	$1,095	13.4%
743	Postage	323	263	1,220	4,000	1,381	13.2%
745	Printing & Binding	64	84	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	2,529	485	2,000	500	2,000	0.0%
801	Utilities-Water	0	188	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,634	6,803	8,213	8,213	8,758	6.6%
843	Training	940	505	2,000	0	2,000	0.0%
850	Contingency	0	0		0	0	0.0%
851	Advertising/Legal Notices	501	171	800	800	800	0.0%
853	Community Promotion	31,132	132		0	0	0.0%
861	Contractual Services	212,552	140,873	516,550	300,000	561,550	8.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	177,484	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$257,107	$327,414	$531,749	$314,478	$577,585	8.6%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	208,349	628,303	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0
908	Depreciation-Capital Equipment	0	0	0	0	0	0
	Subtotal CAPITAL OUTLAY	$208,349	$628,303	$0	$0	$0	0.0%
	BASE PROGRAM COST	$591,732	$1,060,046	$670,235	$452,965	$728,785	8.7%
	TOTAL PROGRAM COST	$591,732	$1,060,046	$670,235	$452,965	$728,785	8.7%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Redevelopment Programs
FUND	91
PROGRAM	960

PROGRAM

The Lafayette City Council, acting as the Lafayette Redevelopment Agency, adopted a redevelopment agreement with Contra Costa County on January 9, 1996. This agreement stipulates that the RDA shall receive up to $75 million in redevelopment tax increment during the 40 year life of the project, to be used for the purpose of improving the redevelopment project area. The agreement also states that the RDA shall comply with certain requirements to provide funding for and/or housing for people with low and moderate incomes, including those with special needs. This program tracks the expenses of the Lafayette Redevelopment Agency.

The RDA also agreed to purchase the Lafayette Branch Building of the County Library on or before June 30, 2011. Library expenses are indicated in Fund 93. In addition, certain "below the cap" expenses related to the Veterans Memorial Building project are tracked in this fund.

WORKPLAN

- Undertake targeted economic development efforts
- Complete 5-year implementation plan
- Complete Downtown Strategy
- Complete cost analysis for existing library

STAFFING REQUIREMENTS

Redevelopment

	Position Title	Full-Time Equivalent
702	City Manager	25%
	Community Development Director	20%
	Administrative Assistant - Admin	5%
	Administrative Services Director	5%
	Planning & Building Manager	10%
	Financial Services Manager	5%
	Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	$6,988
	Pro-rata share of City computer equipment	1,770
		$8,758
843	Redevelopment and LMI Housing Workshops	$2,000
851	Economic Development Advertisements	$800
861	California Redevelopment Association Membership	$1,800
	Downtown Strategy (Consultant,CEQA and implementation)	500,000
	Bond Logistix	5,000
	Annual Financial Audits	4,750
	Existing Library Study	20,000
	Consultant studies, appraisals, evaluations	30,000
		$561,550

FINANCIAL SUMMARY

Contribution from Prior Year Fund Balance	$537,726
Tax Increment Revenue	1,838,353
Investment Earnings	55,000
Redevelopment Transfers	(1,222,742)
Redevelopment Expenditures	(728,785)
Estimated Ending Fund Balance	$479,552

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Housing Programs
FUND	92
PROGRAM	970

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$23,616	$31,443	$35,875	$35,875	$38,386	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,523	1,992	2,744	2,744	2,937	7.0%
714	Worker's Compensation	448	316	897	897	384	-57.2%
721	Fringe Benefits	6,031	7,210	9,327	9,327	9,980	7.0%
	Subtotal PERSONNEL	$31,617	$40,961	$48,844	$48,844	$51,687	5.8%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$91	$106	$414	$414	$414	0.0%
743	Postage	482	304	523	523	523	0.0%
745	Printing & Binding	0	0	200	200	200	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	2,345	3,103	3,520	3,520	3,754	6.6%
843	Training	0	0	500	0	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	1,000	500	1,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	7,969	56,627	60,000	60,000	60,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
880	Low Income Subsidy	20,642	21,977	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$31,529	$82,116	$66,157	$65,157	$66,391	0.4%
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	2,200,000	500,000	1,700,000	-22.7%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$0	$0	$2,200,000	$500,000	$1,700,000	-22.7%
	BASE PROGRAM COST	$63,146	$123,077	$2,315,000	$614,000	$1,818,077	-21.5%
	TOTAL PROGRAM COST	$63,146	$123,077	$2,315,000	$614,000	$1,818,077	-21.5%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Housing Programs
FUND	92
PROGRAM	970

PROGRAM

The Lafayette Redevelopment Agency is required to use 20% of its gross tax increment revenues for the purpose of expanding, improving, or preserving the supply of housing that is affordable to people with low and moderate incomes. The RDA's Five Year Implementation plan for 2005-2009 calls for 4-8 units to be

- Work with developers and property owners to locate opportunities for the provision of low and moderate income housing
- Develop financial plans for funding low and moderate income housing
- Complete general plan amendment for senior housing and other low and moderate income housing programs described in certified Housing
- Develop an emergency housing fund program for implementation

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Development Director	10%
	Assistant Planner - A	5%
	Planning & Building Manager	15%
	Total Full Time Equivalent	0.30

ACCOUNT DESCRIPTIONS

745	Printing ordinances and housing information	$200
843	Redevelopment and LMI Housing Workshops	$500
841	Allocated cost of office space rental	$2,995
	Pro-rata share of City computer equipment	759
		$3,754
851	Advertising new ordinance and housing info	$1,000
861	Housing ordinances and other plans	$60,000
906	Eden Housing; purchase of property	$1,700,000

FINANCIAL SUMMARY

Contribution from Prior Year Fund Balance	$2,348,495
Tax Increment Revenue	612,783
Investment Earnings	15,000
Expenditures	(1,818,077)
Estimated Ending Fund Balance	$1,158,201

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Library Project
FUND	93
PROGRAM	980

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$160,884	$184,689	$273,419	$273,419	$335,679	22.8%
705	Temporary Personnel	219	17,064	0	0	100,000	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,697	13,422	20,917	20,917	33,329	59.3%
714	Worker's Compensation	3,057	2,025	6,835	6,835	4,357	-36.3%
721	Fringe Benefits	38,452	45,019	71,089	71,089	87,277	22.8%
	Subtotal PERSONNEL	$213,309	$262,219	$372,260	$372,260	$560,642	50.6%
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$777	$2,011	$3,242	$3,900	$2,112	-34.8%
743	Postage	892	1,828	4,097	4,100	2,663	-35.0%
745	Printing & Binding	9,429	25,099	6,000	20,000	12,000	100.0%
746	Books & Software	690	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	2,015	182	0	1,000	1,000	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	554	3,067	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	18,329	34,876	51,874	51,874	44,502	-14.2%
843	Training	3	14	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	1,320	0	0	0	0.0%
853	Community Promotion	7,316	4,909	0	0	5,000	N/A
861	Contractual Services	450,182	322	130,000	50,000	255,000	96.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	92,336	121,734	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	$582,523	$195,362	$195,213	$130,874	$322,277	65.1%
	CAPITAL OUTLAY						
902	Land	$750	$0	$0	$0	$0	0.0%
906	Improvements	2,654,065	2,273,779	31,990,600	9,800,000	24,714,835	-22.7%
907	Equipment	5,154	7,849	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	$2,659,969	$2,281,628	$31,990,600	$9,800,000	$24,714,835	-22.7%
	BASE PROGRAM COST	$3,455,801	$2,739,209	$32,558,073	$10,303,134	$25,597,755	-21.4%
	TOTAL PROGRAM COST	$3,455,801	$2,739,209	$32,558,073	$10,303,134	$25,597,755	-21.4%

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Library Project
FUND	93
PROGRAM	980

PROGRAM

The Lafayette City Council, acting as the Lafayette Redevelopment Agency, adopted a redevelopment agreement with Contra Costa County on January 9, 1996. This agreement stipulates that the RDA shall receive up to but no more than $75 million in redevelopment tax increment during the 40 year life of the project, to be used for the purpose of improving the redevelopment project area. One exception to the Agreement, however, involves the Lafayette Library. Specifically, the Agreement requires that the RDA purchase the Lafayette Library on or before June 30, 2011and anticipates that the RDA will either rehabilitate or rebuild the Lafayette Library. Fund spent for such library purposes are not counted against the $75 million cap.

This program is established to track RDA expenses made to purchase and rebuild the Lafayette Library.

WORKPLAN

- Construct Lafayette Library & Learning Center

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Development Director	20%
	Engineering Services Manager	25%
	Administrative Assistant - Library	100%
	Construction Inspector	100%
	Building Maintenance Supervisor	50%
	Senior Engineer	90%
	Total Full Time Equivalent	3.85

ACCOUNT DESCRIPTIONS

705	Assistant Project Manager	$100,000
745	Printing of plans, exhibits and handouts	$12,000
841	Allocated cost of office space rental	$13,477
	Pro-rata share of City computer equipment	13,025
841.1	Lease of field office	15,000
	Field office utilities	3,000
		$44,502
853	Signs and event materials	$5,000
861	Services for promotions and events	$5,000
	Donor recognition	200,000
	Public Art consultant & program	50,000
		$255,000
906	See attached for detailed costs / revenue by year	$24,714,835

FINANCIAL SUMMARY

Estimated Fund Balance 7/1/08	$14,210,467
Expenditures	(25,597,755)
Revenue	12,425,000
Transfers	0
Estimated Ending Fund Balance	$1,037,712

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Redevelopment Debt
FUND	95
PROGRAM	990

PROGRAM

This is fund is used to track all outstanding RDA debt obligations, including debt owed to the City.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due
Series 2003 (Veterans Memorial)	$5,585,000	
Principle Payable		110,000
Interest Payable		286,468
TOTAL		$396,468
Series 2005 (Library)	$11,680,000	
Principle Payable		80,000
Interest Payable		540,101
TOTAL		$620,101

LOANS	
Parking Fund to Library	
Outstanding Debt (6/30/08)	$585,341
Principle Payable	21,558
Interest Payable	46,827
Outstanding Debt (6/30/09)	$563,783

General Fund to ---------->	Library	Vets Memorial	General RDA	TOTAL
Outstanding Debt (6/30/08)	1,774,883	1,276,491	1,722,352	$4,773,726
Interest Capitalized	141,991	102,119	-	$244,110
Interest Payable			137,788	$137,788
Outstanding Debt (6/30/09)	1,916,874	1,378,610	1,722,352	$5,017,836

TOTAL PRINCIPLE PAYABLE	211,558
TOTAL INTEREST PAYABLE	1,011,184
TOTAL DEBT PAYABLE	$1,222,742